

## New Mexico Tech Faculty Senate Procedure: Promotion to Emeritus Status

*Revision 2.0 (April 2, 2014)*

### **Definitions and Perquisites of Emeriti**

The status and title of Emerita/Emeritus (E/E) are conferred upon faculty described below who retire after having served the Institute in good standing. Emerita/Emeritus status may be considered for all tenured faculty and the library director. The conferred title will be their rank at separation with “Emerita” or “Emeritus” added. The E/E title is honorary and without obligation to the recipient. In addition to the right to use the title, the recipient is encouraged to continue to participate in the academic activities of the University. The recipient also receives a standing invitation to participate in formal academic processions.

*New Mexico Tech recognizes the loyalty and the continuing scholarly contributions of its Emerita/Emeritus faculty.* In order to continue and to facilitate these contributions, departmental chairs and administrators should endeavor to provide office and/or laboratory space for E/E faculty. This should be decided on a space-available basis, with priority given first to non-retired faculty, next to Emeriti maintaining active research or teaching programs within the department, and finally to less active Emeriti (as judged by the home department). Faculty Emeriti shall also be entitled to full computer privileges, letters of introduction, institutional identification, and other non-financial privileges enjoyed by non-retired faculty. Faculty Emeriti shall maintain voting rights and ability to serve on committees in the New Mexico Tech Faculty Senate, but are encouraged to step aside from votes in their home department.

Emeriti faculty may be invited to serve as:

- A guest lecturer or part-time instructor in areas of scholarly expertise
- A member of a graduate committee
- An academic advisor
- A participant in academic department meetings
- Other responsibilities as deemed appropriate by their home department

### **Process for nominating Emeriti**

Eligible faculty are nominated by their home department. All tenured faculty in the home department can vote on whether or not to nominate a retiree for E/E status. Nominations from the department should include any initial considerations regarding office and lab space, facilities use, etc., as well as documenting the department vote (Ayes, Nays, Abstentions) .

Nominations should be in the form of a memo to the Vice-President for Academic Affairs.

The memo should summarize the nominee's career for the benefit of University Regents who make final decisions on awarding E/E status. The memo is also for the benefit of the public information officer who may use the information therein on web-sites and other promotional materials.

## **Appeal Process**

Eligible faculty who have been denied E/E status may seek recourse through the AF&T committee as in cases of tenure and promotion.

## **Loss of privileges or status for Emeriti**

### Loss of privileges

An Emeritus may lose laboratory or office space if their activity level or the needs of the department change, at the discretion of the home department. Other privileges enumerated above shall be maintained until and unless E/E status itself is lost.

### Loss of status

An Emeritus may lose status via the same types of malfeasance, and according to the same procedures, that cause tenured faculty to lose status. Status must ultimately be stripped by the Board of Regents, just as only they can grant it.

*This procedure was drafted by the Academic Freedom and Tenure Committee (AFT)*

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