

DATE

NAME
Physics Department
NMIMT
Socorro, NM 87801

Dear NAME:

I am sorry to inform you that with your score of XX out of a possible 200, you did not pass the Physics Department preliminary examination. Departmental rules concerning the preliminary exam state the following:

Students are required to score at least 40% on the preliminary examination to be eligible for a graduate degree.

In addition, the department rules also state that you are eligible to retake the exam one more time and that you must retake the exam next year in order to continue your graduate studies. In some cases petitions can be granted for a third attempt if necessary. I encourage you to discuss your preliminary exam results with your advisor so that you can focus your studies for next year.

Sincerely,

David Westpfahl
Chair, Physics Department