

New Mexico Tech Physics

Department Meeting Agenda – Tuesday, 9/26/2017

352 Workman, 15:45–17:00

Faculty Notetaker: Minschwaner

1. Call to order
2. Announcements – Sam’s stalker (Roget Price)
3. Title IX (Lynn Arthur lynn.arthur@nmt.edu 835-5900)
4. Approval of minutes of August 2017
5. Good news – if you got some!
 - a. Department Brochures/Posters
6. Report on COC meeting – AA’s latest financial hole – Sonnenfeld
 - a. AA’s proposed Faculty/Student ratio.
 - i. What do we want? How much money? How many faculty? What support services?
 - b. How do we want our department rated? Teaching, Research, Service? (I recommend 30/40/30 or 30/50/30) – Announcement ... Bill Stone to come next meeting.
7. Flavors of Faculty – Rights and responsibilities
8. Faculty send grad recruitment letters out.
9. Coordination of Policies – Where are they?
 - a. Committee Membership.
 - i. Provide Committee Policies
 - ii. e.g. Admissions committee, recommended TOEFL, GRE, GPA, special factors. Historical data on same.
 - iii. Recruitment committee – Reference schedule / Proposal
10. Succession Problem – Need new associate chair on 1/2018.
11. Focus Areas this year
 - a. Suggestion 1, graduate recruitment
 - i. Department brochure
 - ii. Physics club tours
 - iii. Augmenting TA salaries with RA money.
 - iv. Accept students only in Fall? (Juberias)
 - b. Suggestion 2, finishing the instrumentation Ph.D.
12. Retreat Date – January 11 or 12 (Classes start 1/16)
13. Retreat Topics
 - a. Non-traditional revenue streams
 - i. Professional development/specialized courses
 - b. Course mapping (this is being required by AA)
 - c. How big do we want to grow? What do we want?
 - d. Prelim
 - i. Pass by section
 - ii. Provisional pass requirements