

# New Mexico Tech Physics

## Department Meeting Agenda – Tuesday, 8/30/2016

352 Workman, 15:45–17:00

Faculty Notetaker, D. Westpfahl

1. Call to order
2. Announcements
  - a. Kestrel e-mail is being shut down. Remove any .forwards you have. Dave R. will automatically forward kestrel e-mails to your nmt.edu address.
  - b. Grad students are working in OSL instead of 110, 110 now is locked and has hardware, and could become a demo center.
  - c. EE wants to make a joint poster to place outside Workman 101.
  - d. R.M. Juberias
  - e. A. Lujan<sub>1</sub>
  - f. A. Lujan<sub>2</sub>
  - g. M.C.E.
3. Committee Reports
  - a. Committee list
4. Brief New Business
  - a. Need to set a date for a visit by Dr. Wells
  - b. Shall we do a retreat?
  - c. Need a volunteer to run January Qual.
  - d. Rotating faculty note-taker
5. New Business
  - a. Qualifying Exam
6. Adjournment