

MINUTES OF THE GRADUATE COUNCIL MEETING  
March 8, 2016  
Fidel Center – Collaboration Room – Graduate Office  
3:45 P.M.

**Call to order:**

The Graduate Council Meeting was called to order at 3:45 P.M. on Tuesday, March 8, 2016 in Fidel Center – Collaboration Room – Graduate Office. Members present: Lorie M. Liebrock, Chairman, Snezna Rogelj, Penny Boston, Corey LeClerc, Mark Samuels, Michelle Creech-Eakman, Frank Reinow, Dongwan Shin, Steve Simpson, Aly El Osery, Clint Richardson, Andrei Zagrai, William Stone, Kevin Wedeward, Ivan Kurnia. Guests: Jamie Kimberley & George Becker.

The Chair called for approval of minutes of the December 8, 2015. Creech-Eakman made the motion to approve, Simpson seconded the motion, all approved and the motion passed.

**Old Business:**

**Transcript Translation- *Liebrock***

Liebrock had a discussion with the council regarding translated transcripts and showed some examples of translated transcript that had a grade scale different than what is used at NMT. There was a discussion on the cost, which was agreed by the council to be expensive for students. Stone let the council know that most schools will provide both english and native language transcripts. It was decided that if a transcript was received in the native language the department would request an english transcript. If the student is having difficulties getting the transcript it will be up to the department to determine how to address the situation.

**New Business:**

**BS/MS 5 Year – *Liebrock***

Liebrock discussed the 5 Yr. BS/MS regarding the number of credits listed in the catalog from 130 to 120. Stone made the motion to approve the Mathematics 5 Yr. MS/BS changed to 150 credits. Creech-Eakman seconded the motion. This makes the BS/MS consistent with the recent BS change in the Mathematics program. All approved and the motion passed.

**New Pre-Degree Major –*Liebrock***

Liebrock is proposing to create a pre-degree major for special graduate students. This should be completed during the summer. The graduate office will prepare a new application with pre degree major that is a special graduate application, but with a specialization that is the program that the student wants to apply to. This will provide graduate students with a department advisor and appropriate tracking until they apply to the desired graduate program. Other aspects of special graduate student status will apply to pre-degree students.

**Computer Science General Requirements- *Shin***

Shin discussed with the council the idea to delete Chemistry and Physics from the computer science requirement. There was a lengthy discussion with a majority of the council not in favor of this request. No motion was made; this turned into a discussion. The essence of the discussion was whether the requirements should be at least reduced to one course in rather than a year of each. The council asked Shin to check with other colleges to see what their basic requirements are for computer science and bring the information back to council for further discussion and possible action.

**Catalog Changes for MST Department- *Samuels***

Samuels reviewed the catalog changes for the MST Department: Simpson noted that Humanities should be changed to CLASS and a couple of the faculty listed had some department changes needed. Mark Samuels made the motion to approve the catalog changes. Penny Boston seconded the motion; the changes were approved.

**Catalog Changes for Engineering Management - *Reinow***

Reinow reviewed the catalog changes for the Engineering Management Department: Frank Reinow made the motion to approve the catalog changes. Michelle Creech-Eakman seconded the motion; the new changes were approved.

**Catalog Changes for Computer Science – *Shin***

Shin reviewed the catalog changes for the Computer Science Department: There was a friendly motion to change the wording for CSE 585 to add “or consent of the instructor”. Dongwan Shin made the motion to approve the catalog changes. Frank Reinow seconded the motion, the new changes were approved.

**Catalog Changes for Mineral Engineering – *Wedeward***

Wedeward reviewed the catalog changes for the Mineral Engineering Department: Kevin Wedeward made the motion to approve the catalog changes. Dongwan Shin seconded the motion, the new changes were approved.

**Catalog Changes for Mechanical Engineering – *Kimberley***

Kimberley reviewed the catalog changes for Mechanical Engineering Department: Jamie Kimberley made the motion to approve the catalog changes. Michelle Creech-Eakman seconded the motion, the new changes were approved.

**Catalog Changes for Materials Engineering - *Kalugin***

Kalugin reviewed the catalog changes for Materials Engineering Department: Nikolai Kalugin made the motion to approve the catalog changes. Michelle Creech-Eakman seconded the motion, the new changes were approved.

**Student Questions and Concerns: (GSA Representative) – *Ivan Kurnia***

Ivan let the council know that GSA was still looking for a speaker for their upcoming

Symposium in Biotechnology.

**Adjournment** – The Dean made the motion to adjourn the meeting 4:50.